

FOR GRANT APPLICATIONS \$2,000 OR MORE

Office Use Only

Date of Board Meeting:

Agenda Item No. _____

New Grant

Section 1: General Information:

Continuation

Grant Start/End Dates: July 1, 2012 – June 30, 2013 Application Deadline: Dec. 31, 2011 Grant Amt: \$6,000

Funder's Grant Title: Laura Bush Foundation for America's Your Grant Title: Books for Emma E. Booker
 e.g. Weller Teacher Mini-Grant, Building Blocks for Success, etc. e.g. Up, Up and Away, Exploring Our Heritage, Young Galileos, etc

Grant Writer: Marya Fairchild School/Dept. _____ Phone 361-6480 Ext _____

Grant Contact Person* Laticia Williams School/Dept E. E. Booker Elem. Phone _____ Ext _____

*This is the school/district-based person who is in charge of the grant.

Schools/Programs to be served by this grant	# of staff impacted	# of students impacted	# of parents impacted
Emma E. Booker Elementary	All	All	All

Does this grant require matching funds? Yes No If yes, what amount? _____ How will these funds be raised? _____

Grant Description

Please fill in all blanks.

Do not refer to attachments in your summaries.

Do not attach separate sheets.

Briefly summarize the overall purpose/objective of the grant and indicate how this grant will contribute to the needs and goals of your School Improvement Plan and/or District Plan. *(Not grant activities)*

A Foundation grant will allow the purchase of books and periodicals for the school library, contributing to the school goal of improving student literacy.

Briefly list grant program activities (what is going to be done with the grant funds):

Books and periodicals will be purchased to update the school's library collection and meet the needs of students.

Please provide a brief explanation of pertinent budget items that will be funded through this grant. (Please indicate if funds will be used for new/old staff position, contracted services, travel, materials/supplies, equipment/furniture, facilities, and other applicable items.)

Non-fiction and fiction books and current periodicals.

How will grant activities be continued after the end of grant period?
 Materials will continue to be used for many years to come.

Dawn Clayton
 Dawn Clayton
 Print Name of Cost Center Head

DClayton
 Signature of Cost Center Head

1/3/12
 Date

Send this completed form and 1 copy of your grant to the Grants Office, Research, Assessment, and Evaluation-Landings

Please Type or Print in Ink

GAF: Grant Approval Form

Section Two: Summary for grants over \$2,000.

(These grants require School Board approval and must be placed on the School Board Agenda by Grants Office staff.)

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Fiscal Management will be done by:

- District Finance Office
- School Internal Account
- Other (name): _____

Project number, if known: _____

- Entitlement/Flowthrough
- Competitive/Discretionary
- Continuation
- Other: _____

Fund Source:

- Federal: Indirect cost \$ _____
CFDA # _____
- State
- Local Foundation
- Other: National foundation

Name of Primary Fund Source	Funder's Contact Name	Funder's Address	Phone Number	\$ Amount
Laura Bush Foundation for America's Libraries		c/o Community Foundation for the National Capital Region 1201 15th Street NW, Suite 420 Washington, DC 20005		\$6,000



NOTE: If MAJOR TECHNOLOGY is part of this grant:
(does not include cameras, DVD players, etc.)

Your school technology support personnel must review the physical capabilities of the area involved and agree that no additional wiring or electrical work, beyond what is provided through the grant, will be needed to complete the project. Please have your technology support staff member sign off on your project here.

Technology Support Staff



NOTE: If your project involves CONSTRUCTION or requires RETROFITTING space:

Please call Jody Dumas to discuss your project and receive approval to go forward with your proposal. He can be reached at 361-6311 ext. 68824. If approved, you will need to create a memo for his approval and signature, to be included with your GAF.

Thank you. Please call ext 927-9000 ext. 32172 with questions.

GRANTS OFFICE USE ONLY

Section Three: Signatures

Grants Office personnel will obtain applicable signatures in this section

on file
*DISTRICT DIRECTOR OF TECHNOLOGY INFORMATION SERVICES

on file on file - construction SVCS
*DIRECTOR OF FACILITIES SERVICES

[Signature]
RESEARCH, ASSESSMENT & EVALUATION (RAE)

on file
DIRECTOR OF BUDGET

on file
*EXECUTIVE DIRECTOR OF ELEMENTARY, MIDDLE, OR SECONDARY

ASSOCIATE SUPERINTENDENT

[Signature]
SUPERINTENDENT

*Signatures needed only if applicable.

Send this completed form and 1 copy of your grant to the Grants Office, Research, Assessment, and Evaluation-Landings